



मुख्य आयकर आयुक्त का कार्यालय

Office of the Chief Commissioner of Income-tax,

आयकर भवन, प्लॉट सं. 5 ई.डी.सी., कॉम्प्लेक्स, पाटो, प्लाजा, पणजी - गोवा

Aayakar Bhavan, Plot No. 5, EDC, Complex, Patto Plaza, Panaji-Goa

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फा.सं/F.No.R&M-1/GuestHouse/CCIT/PNJ/2019-20

Dated: 12.03.2020

TENDER NOTIFICATION FOR UNDERTAKING WATERPROOFING & PAINTING WORKS AT INCOME TAX GUEST HOUSE AT PARAIISO-DE-GOIA, PORVORIM

Quotations in sealed covers are invited on behalf of President of India by the office of Chief Commissioner of Income-tax, Aayakar Bhavan, Patto Plaza, Panaji from reputed vendors/ contractors for undertaking waterproofing & painting works at Income Tax Guest House at Paraiso-de-Goa, Porvorim on urgent basis.

Terms and Conditions

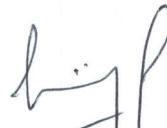
1. Sealed quotations with clear superscription as "Quotation for waterproofing & painting works at Income Tax Guest House at Paraiso-de-Goa, Porvorim for the year 2019-20" should be addressed to the Deputy Commissioner of Income Tax (HQ), office of the Chief Commissioner of Income-tax, Panaji so as to reach this office latest by 4.00 PM on 16.03.2020. The same will be opened on 16.03.2020 at 5.00 PM in the presence of the Purchase Committee and respective representative of the interested vendors/contractors, if they make themselves available at that time. The department will not be liable for transit delay or any other reasons for delay whatsoever.

2. Dealer should quote a comprehensive rate towards waterproofing and painting (including material cost and labour charges) as under:

S.No.	Particulars	Quality of material used	Total Area (in Sq. Mtrs)	Rate quoted per Sq. Mtr	Total Amount (Rs.)
1.	Waterproofing/treatment of seepage/chemical treatment of damp walls	Dr. Fixit or equivalent	700 Sq. Mtrs		
2.	Scraping of wall paint and application of plaster/putty	Royale Emulsion	2500 Sq. Mtrs		
3.	Painting of walls and ceiling	Interior Paint or equivalent			

The rate thus quoted should be in words and figures. The rates quoted should be inclusive of taxes as ordered by the Government. The rates quoted should be inclusive of charges of scaffolding, chipping and clearing of debris from site. The rates quoted will be current up to 31.03.2020. However, the undersigned has discretion to extend the period of currency by one year.

3. On acceptance of the quotation and on completion of selection process; the successful vendor/bidder will be issued a 'work order' to undertake the work immediately under intimation to office of the Chief Commissioner of Income Tax, Panaji. **The vendor will be responsible to carry out the prescribed works within 15 days from receipt of the orders from the office of the undersigned.**
4. The successful vendor/bidder shall engage his own labourer(s) and material to carry out the waterproofing and painting works and; also make own arrangement for transportation of the same.
5. The interested Vendors/bidders should personally visit the Income Tax Guest House at Paraiso-de-Goa, Porvorim and inspect the scope of work within 3 days from the date of this notification and before submission of their Quotation.
6. The Department reserves right to terminate the contract forthwith without incurring any liabilities whatsoever for refunds or compensations to the Vendor/bidder in case Vendor/bidder fails to confirm to any of the terms and conditions of this contract at any time.
7. **The Department is at liberty to accept or reject the highest quotation and also reserves the right to accept or reject the quotation in part or whole without assigning any reasons.**
8. Failure to abide by the above conditions and non-completion of the prescribed work within the stipulated period mentioned will result in forfeiture of any amount due and termination of the works contract.



(RIJULA UNIYAL, IRS)

Dy. Commissioner of Income Tax (HQ),
for Chief Commissioner of Income-tax,
Panaji

MODE OF SUBMISSION OF TENDER

1. The sealed tenders shall be addressed to “**the Deputy Commissioner of Income Tax (HQ), O/o. Chief Commissioner of Income Tax, Panaji- Goa**” and submitted latest by **4.00 PM on 16.03.2020**.
2. The bidders are required to submit two bids i.e., **Technical bid (in Annexure-I)** providing details about the vendor/contractor, its address and contact details, registration details, PAN/TAN details, etc and **Financial bid (in Annexure-II)** providing a quotation of charges for rendering the service.
3. The bidders shall submit their bid in a sealed envelope super-scribing “**Tender for undertaking waterproofing & painting works at Income Tax Guest House at Paraiso-de-Goa, Porvorim**”, containing two separate sealed envelopes super-scribing “**Technical Bid**” and “**Financial Bid**” enclosing the respective bids along with Annexure-I (Technical) and Annexure-II (Financial).
4. Amount of **service tax / GST**, if applicable, will have to be shown separately and clearly on the quotation. The Agency shall be solely responsible for depositing the service tax / GST amount claimed in the bills into the Government account and filing returns thereof.
5. The department has right to relax Technical Qualification in case of sufficient number of quotations would have not received.
6. This office reserves the right to postpone/and/or extend the date of receipt/opening of Rates / Quotations or to withdraw the same, without assigning any reason thereof.
7. The service providers are required to submit the complete rates / quotations, only after satisfying each and every conditions laid down in the terms and conditions.
8. All the rates must be written both in figures and words. Corrections, if any, are to be made by crossing out, initialing, dating and rewriting. In case of discrepancy between the words and figures, rates indicated in figures shall prevail. All overwriting / cutting, insertions shall be authenticated and attested.
9. Rates / Quotations shall be submitted and signed by the firm with its current business address.
10. The Contractors / Vendors will have to comply with the rates / quotations, specification and all terms and conditions provided in the tender notification. No deviation in the terms and conditions shall be entertained.

11. Bids received later than the stipulated date and time will not be considered under any circumstances. This office reserves the right to reject any tender, even the lowest one without assigning any reasons thereof.

12. The bids will be opened on **16.03.2020** at **5.00 PM** in the presence of the Purchase Committee and respective representative of the interested vendors/contractors, if they make themselves available at that time.

ANNEXURE-I

TECHNICAL BID (QUALIFYING BID DOCUMENT)

1. Name of the party :
2. Registered Address :
(with telephone no., fax no. & e-mail ID)
3. Name & Address of the proprietor/ partners/ directors :
(with mobile number)
4. Contact person (s) :
(with mobile number)
5. No. of years of experience in providing waterproofing :
painting services (enclose proof of performance reports,
if any)
6. Permanent Account Number (PAN) :
7. Service Tax Registration Number (GSTIN) :

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/we will be blacklisted and will not have any dealing with the Department in future.

Signature of Authorize Signatory with date

ANNEXURE-II

FINANCIAL BID DOCUMENT

1. Name of the Party:
2. Comprehensive rate towards waterproofing and painting (including material cost and labour charges) as under:

S.No.	Particulars	Quality of material used	Total Area (in Sq. Mtrs)	Rate quoted per Sq. Mtr	Total Amount (Rs.)
1.	Waterproofing/treatment of seepage/chemical treatment of damp walls	Dr. Fixit or equivalent	700 Sq. Mtrs		
2.	Scraping of wall paint and application of plaster/putty	Royale Emulsion	2500 Sq. Mtrs		
3.	Painting of walls and ceiling	Interior Paint or equivalent			

Scope of work:

- Scrapping of paint from the walls
- Application of chemical treatment on damp walls/water-seeped walls
- Application of plaster/putty
- Application of Emulsion Interior Paint
- Scaffolding, chipping and clearing of debris from site

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We will be blacklisted and will not have any dealing with the Department future.

Signature of Authorized Signatory with date